

RUISHTON AND THORNFALCON PARISH COUNCIL

CLERK: HEATHER BRYANT, NORTHAY HOUSE, NORTHAY, CHARD, SOMERSET. TA20 3DN

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THE NEXT PARISH COUNCIL MEETING WILL BE HELD ON TUESDAY 10TH MAY 2022
AT RUISHTON VILLAGE HALL AT 6.00PM.

Heather Bryant, Clerk to the Council. 5.5.22

Any Declaration of Acceptance of Office, will be signed before the meeting starts by yourself and the Clerk

PARISHIONERS QUESTION TIME (ON GENERAL PARISH MATTERS)

Subject to Standing Orders 1 e and 1f, the time limit is at the Chairman's discretion for this section of the agenda. Questions or comments will be noted or raised at the appropriate time on the agenda or become an agenda item for the next meeting. Persons may speak for not more than 5 minutes cumulative.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

1 ELECTION OF CHAIRMAN

TO CONSIDER: the election of Chairman for the forthcoming year.
The Chairman to sign a Declaration of Office Form

2 DECLARATION OF ACCEPTANCE OF OFFICE

TO CONSIDER: the date that Cllrs can sign Acceptance of Office if not already done so

3 APOLOGIES FOR ABSENCE

4 CO-OPTION OF COUNCILLORS TO FILL THE VACANCIES ON THE COUNCIL (8 for Ruishton, two for Thornfalcon)

5 ELECTION OF VICE-CHAIRMAN

TO CONSIDER: the election of a Vice-Chairman for the forthcoming year

6 DECLARATIONS OF INTEREST

7 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 6th APRIL 2022

8 PLANNING

31/22/0004 Demolition of garage and erection of a single storey extension to the side and rear for a garage and dog grooming parlour (private use) with formation of dropped kerb at 1 Woodlands Drive, Ruishton

31/22/0008 Erection of single storey extensions to the front of Mantry, 3 Orchard Rise.

Any other Planning Matters

9 FINANCIAL MATTERS

FINANCIAL REPORTS AND CHEQUES FOR PAYMENT

To consider: that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.

10 COUNTY AND DISTRICT COUNCILLORS REPORTS

11 TO APPOINT MEMBERS TO SERVE ON A PERSONNEL COMMITTEE

12 TO APPOINT COUNCILLORS TO SPECIFIC AREAS OF RESPONSIBILITY

FOOTPATHS	HIGHWAYS
RECREATIONAL FIELD	SAFETY ISSUES
POLICE CONTACT	PRESS
HENLADE	THORNFALCON
RIVERBANK	LOCAL STRUCTURE PLAN
VILLAGE HALL REP	FLOOD COMMITTEE REP
TREE WARDEN	DEFIBRILLATOR

**13 COUNCIL POLICIES, TERMS OF REFERENCE, RISK ASSESSMENTS
POLICIES**

STANDING ORDERS – adopted 7.9.26 Min No 16/9/11. Recommend to review in 22/23
FINANCIAL REGULATIONS –adopted 4.11.19 Min No 19/11/15 Recommend to review in 22/23
EFFECTIVENESS OF INTERNAL AUDIT - adopted 3.3.21 Min No 21/3/16. It is recommended to review each year.
CASUAL VACANCY POLICY – adopted 20.5.15 Minute No 15/05/12. Recommend to review in 22/23
COMPLAINTS PROCEDURE- adopted 3.11.21 Minute No 21//11/117. Recommend to review in 23/24
COMMUNICATIONS POLICY – adopted 3.11.21 Min No 21/11/17. Recommend to review in 23/24
SOCIAL MEDIA POLICY - adopted 3.11.21 Min No 21/11/17. Recommend to review in 23/24
PRIVACY POLICES – adopted 18.7.18 Min No 18/7/8. Recommend to review in 22/23

RISK ASSESSMENTS

GENERAL AND FINANCIAL – adopted 3.3.22 Min No 22/3/16 Recommend to review every year
RECREATION GROUND PLAY EQUIPMENT – Independent Risk Assessment carried out every year
OPEN SPACE POLICY – adopted 1.12.21 Min No. 12/12/15. Recommend to review in 22/23
TO CONSIDER: the above recommendations as the aim for a review. Reviews can be carried out earlier if there are legislation changes, advised by NALC or the Council, a Cllr, Clerk requests a review.
TO CONSIDER: Any further Policies, Terms of Reference or Risk Assessments that should be carried out for the year 2022/23
Bullying & Harassment Policy, Grievance Policy. Disciplinary Policy

- 14 **NEW CODE OF CONDUCT**
(Edited version attached)
To Consider – Adoption of the new Code

- 15 **HIGHWAY AND FOOTPATHS**
Speeding Vehicles through-out the parish
20mph and a Community Watch Scheme update
A358 Southfields to Junction 25 scheme-
Any updates
SIS consultation
Any updates

Any other issues

- 16 **PURCHASE OF LAND**
Update: Min No 22/4/14 cannot go ahead as permission has not been granted to access the land
To agree to take this matter off the agenda for the time being

- 17 **RECREATIONAL GROUND**
Update and to consider any actions

- 18 **FLOODING MATTERS**
Update and to consider any actions

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- 19 **CLERK'S REPORT AND CORRESPONDENCE**

- 20 **MATTERS TO REPORT** (for information only) **OR FOR THE AGENDA AT THE NEXT MEETING**
Any matters to report of a parochial nature not covered elsewhere in the agenda.

DATE OF THE NEXT SCHEDULED PARISH COUNCIL MEETING WILL BE HELD ON WEDNESDAY 1ST JUNE 2022 AT 7.00PM IN THE VILLAGE HALL

