

Neighbourhood Plan Steering Group 26/7/16

In attendance – Mike Marshall, Doug Lowe, Roy Bulgin, and Jim Claydon

1 Village day

The stall at village day was well attended, engaged more people than anticipated and the general response was constructive. Doug has useful pictures. **Agreed** to consider production of pop-up banners and further use of the logo.

2 Project Plan

JC had prepared a project plan which was accepted as a very initial draft of a working document. It was used to consider next steps and progress so far.

3 Questionnaire

It was agreed that one of the next tasks is to devise a questionnaire and various aspects of its content and delivery were discussed, with the following decisions;

- A hard copy should be distributed to all parishioners together with an on-line version
- All family members encouraged to complete it (regardless of age)
- Consideration be given to issuing it in stages (topic by topic)
- A variety of secure collection points should be considered around the Parish
- **JC** to draft a copy for discussion at the next meeting with volunteers – **Action JC**

4 Administrator

The need for an administrator has become more urgent now that we have acceptance from TDBC. **MM** to draft and circulate an advert and consult on placement. – **Action MM**

5 Meetings with Other Organisations

- TDBC, to examine their intentions for Local Plan revision. **MM** to contact. – **Action MM**
- Persimmon, representing a land owner, had written to ask for a meeting. PC clerk to respond that we will meet after meeting with TDBC. **DL** to advise Heather. – **Action DL**
- WYG, who are working for Creech PC on their NP, had also written to arrange a meeting. Same response as Persimmon. **DL** to inform Heather. – **Action DL**
- Summerfields, had responded to the publicity regarding the NP. Agreed to meet them following meeting with TDBC. No need for contact yet.

6 Interests in Land

RB to retrieve the previous document identifying interests in land in the Parish. – **Action RB**

7 Web Site

MM reported that Dave Duke was keen to get on with setting up the web site, install a survey programme and feature regular news items. **Action MM & JC** to meet Dave.

8 Volunteers

Noted new volunteers, John Capstick and Ian Tucker.

Agreed need to meet with volunteers. Date agreed as Monday Sept 12th. To discuss draft questionnaire, and begin to allocate tasks, ie topics for survey. Consider 'My favourite place in the Parish' competition. **Action DL** to book appropriate room.

9 Next meeting

Next meeting to be at Parklands on September 1st, 2.30