

## **RUISHTON AND THORNFALCON PARISH COUNCIL**

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THE NEXT PARISH COUNCIL MEETING WILL BE HELD ON WEDNESDAY 5<sup>TH</sup> JUNE 2019  
AT RUISHTON VILLAGE HALL AT 7.30PM.



Heather Bryant, Clerk to the Council. 29.5.19

### **PARISHIONERS QUESTION TIME (ON GENERAL PARISH MATTERS)**

Subject to Standing Orders 1 e and 1f, the time limit is at the Chairman's discretion for this section of the agenda. Questions or comments will be noted or raised at the appropriate time on the agenda or become an agenda item for the next meeting. Persons may speak for not more than 5 minutes cumulative.

### **AGENDA**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights*

1 **APOLOGIES FOR ABSENCE**

2 **DECLARATIONS OF INTEREST**

3 **APPROVAL OF THE MINUTES OF THE MEETING HELD ON 15<sup>TH</sup> MAY 2019**

4 **CO-OPTION OF COUNCILLORS TO FILL THE VACANCIES ON THE COUNCIL**

5 **POWER OF GENERAL COMPETENCE**

TO CONSIDER: that as at 5.6.19 the Council has met the criteria for use of this power:

- Two thirds of the Councillors have been elected
- The Clerk of the Council is a Certificate Holder which includes Module 7 of CiLCA.

6 **COUNTY AND DISTRICT COUNCILLORS REPORTS**

7 **PLANNING**

31/19/0012/LB Internal alterations to provide a staircase at Acklands, Bushy Cross Lane, Ruishton

Any other Planning Matters

8 **MEMORIAL GARDEN AND DEFIBRILLATOR**

9 **HIGHWAYS AND FOOTPATHS ISSUES**

10 **MAINTENANCE SERVICE FOR APRIL 2019 – MARCH 2020**

Report from the Working Party and to consider their recommendations

11 **NEIGHBOURHOOD PLAN**

12 **CLERK'S REPORT AND CORRESPONDENCE**

13 **CHAIRMAN'S REPORT**

14 **FINANCIAL MATTERS**

(Documents attached)

A) ACCOUNTS FOR FINANCIAL YEAR 2018/19

(1) TO CONSIDER: the report from the Internal Auditor

(2) TO CONSIDER: that as members of Ruishton & Thornfalcon Parish Council we acknowledge our responsibility for the preparation of the accounts and confirm, to the best of our knowledge and belief, with respect to the Council's accounts for the year ended on 31.3.19 that we agree YES to questions 1-8. (Trust funds not applicable) of the Annual Governance Statement. (Section 1)

(3) TO CONSIDER: In accordance with the Accounts and Audit Regulations 2015, this council approves the accounts for year ending 31.3.19. (Section 2)

B) THE VILLAGE DAY EVENT

To consider: £100 grant to the Village Day Committee (already budgeted)

C) SALC MEMBERSHIP

To consider: Annual fee of £408.47

D) PAYROLL

Ledgability has taken over from Ridgeway Business which was free of charge.

Ledgability will charge £30 +VAT a month with an additional charge for year end

To approve the Terms of Engagement

E) BANK MANDATE

To agree: that a banking relationship will be maintained with National Westminster Bank Plc (the **Bank**) in accordance with this mandate and that:

- the individuals identified as **Authorised Signatories** may, in accordance with the Signing Rules:
  - sign cheques and give instructions for Standing Orders, Direct Debits, electronic payments, banker's drafts and other
  - payments on the accounts even if it causes an account to be overdrawn or exceed any limit
  - sign, accept or endorse bills of exchange.

F) FINANCIAL REPORTS AND CHEQUES FOR PAYMENT

To consider: that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.

**15 MATTERS TO REPORT** (for information only) **OR FOR THE AGENDA AT THE NEXT MEETING**  
Any matters to report of a parochial nature not covered elsewhere in the agenda

DATE OF THE NEXT SCHEDULED PARISH MEETING WILL BE HELD ON 3<sup>rd</sup> JULY IN RUISHTON VILLAGE HALL.  
PQT 7.30pm