

RUISHTON AND THORNFALCON PARISH COUNCIL

CLERK: HEATHER BRYANT, NORTHAY HOUSE, NORTHAY, CHARD, SOMERSET. TA20 3DN

EMAIL: ruishtonpc@gmail.com. TEL: NO: 01460 234770

THE NEXT PARISH COUNCIL MEETING WILL BE HELD ON WEDNESDAY 3RD MAY 2017
AT RUISHTON VILLAGE HALL AT 7.30PM.

H. Bryant

Heather Bryant, Clerk to the Council. 26.4.17

PARISHIONERS QUESTION TIME (ON GENERAL PARISH MATTERS) AT 7.30PM

Subject to Standing Orders 1 e and 1f, the time limit is at the Chairman's discretion for this section of the agenda. Questions or comments will be noted or raised at the appropriate time on the agenda or become an agenda item for the next meeting. Persons may speak for not more than 5 minutes cumulative.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

1 ELECTION OF CHAIRMAN

TO CONSIDER: the election of a Chairman for the forthcoming year

2 APOLOGIES FOR ABSENCE

3 ELECTION OF VICE-CHAIRMAN

TO CONSIDER: the election of a Vice-Chairman for the forthcoming year

4 DECLARATIONS OF INTEREST

5 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 5TH APRIL 2017

To consider: the approval of the minutes as a true record.

6 TO APPOINT COUNCILLORS TO SPECIFIC AREAS OF RESPONSIBILITY

FOOTPATHS	HIGHWAYS
RECREATIONAL FIELD	SAFETY ISSUES
POLICE CONTACT	PRESS
HENLADE	THORNFALCON
RIVERBANK	LOCAL STRUCTURE PLAN
VILLAGE HALL REP	FLOOD COMMITTEE REP
TREE WARDEN	KIJILSTRA LIAISON GROUP

7 TO APPOINT MEMBERS TO SERVE ON A PERSONNEL COMMITTEE

To reaffirm that all Members of the Council shall serve on the Personnel Committee

8 COUNCIL POLICIES, TERMS OF REFERENCE, RISK ASSESSMENTS

POLICIES

STANDING ORDERS – adopted 7.9.26 Min No 16/9/11. Recommend to review in19/20

FINANCIAL REGULATIONS –adopted 5.11.15 Min No 11/14/12. Recommend to review in 17/18

PUBLICATION SCHEME (Freedom of Information Act) adopted 4.2.15 Min No 2/15/13 Recommend to review in19/20

EFFECTIVENESS OF INTERNAL AUDIT - adopted 1.2.17 Min No 17/2/15 It is recommended to review each year

CASUAL VACANCY POLICY – adopted 20.5.15 Minute No 15/05/12. Recommend to review in19/20

COMPLAINTS PROCEDURE- adopted 7.10.15 Minute No 15/10/13. Recommend to review in19/20

COMMUNICATIONS POLICY – adopted 2.11.16 Min No 16/11/10. Recommend to review in19/20

SOCIAL MEDIA POLICY - adopted 2.11.16 Min No 16/11/10. Recommend to review in19/20

TERMS OF REFERENCE FOR COMMITTEES

PERSONNEL COMMITTEE – adopted 4.2.15 Min No 2/15/13. Recommend to review in19/20

RISK ASSESSMENTS

GENERAL AND FINANCIAL – adopted Feb 2015 Min No 2/15/13. Recommend to review every year

RECREATION GROUND PLAY EQUIPMENT – Independent Risk Assessment carried out every year

OPEN SPACE POLICY – adopted 3.8.16 Min No. 16/08/08. Recommend to review in19/20

TO CONSIDER: the above recommendations as the aim for a review. Reviews can be carried out earlier if there are legislation changes, advised by NALC or the Council, a Cllr, Clerk requests a review.

TO CONSIDER: a Data Protection Policy

TO CONSIDER: Any further Policies, Terms of Reference or Risk Assessments that should be carried out for the year 2017/18

9 PLANNING

31/17/0004 Erection of a single storey extension to rear of Orchard Cottage, Ruishton

1/31/17/0006 Extending the existing 4 bay modular unit by 2 bays to increase the current capacity of the unit and therefore alleviate the increasing demands. Ruishton C of E Primary School, Newlands Road. Ruishton

Outstanding items:

Stoke Road Affordable Housing – attenuation tank

10 COUNTY AND BOROUGH COUNCILLORS REPORTS

11 FLOODING ISSUES

Updates

12 HENLADE STRATEGIC EMPLOYMENT SITE AND ROAD INFRASTRUCTURE AND A358 TAUNTON TO SOUTHFIELD SCHEME

M5 Junction 25 Public Consultation Report

A358 Taunton to Southfields Scheme – Public Consultation from Tuesday 28 March – 20th May 2017 (Highway England)

To Consider: The Council's response

13 RECREATIONAL FIELD

To consider: The request from the Village Day Committee for permission to use the field on 15.7.17 for the Annual Village Day event and to consider to withdraw the 'No Dogs allowed' byelaw

14 DEFIBRILLATOR FOR THE VILLAGE

Update

15 NEIGHBOURHOOD PLANNING

Update

16 HIGHWAYS MATTERS

Outstanding items:

Pavements around Newlands,
20mph Newlands

Humps along Ruishton Lane

Traffic count including the speed for vehicles on the road near the School and Bushy Lane.

Any new Highway issues

17 CLERK'S REPORT AND CORRESPONDENCE

18 CHAIRMAN'S REPORT

Outstanding items:

Park & Ride -security & facilities, vegetation overgrowth on site

19 FINANCIAL MATTERS

VILLAGE DAY GRANT

To consider: a grant of £100

FINANCIAL REPORTS AND CHEQUES FOR PAYMENT

To consider: that this Council approves the schedule of cheques and the Financial Report subject to the requirements of our Risk Assessment Document.

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MATTERS TO REPORT (for information only) **OR FOR THE AGENDA AT THE NEXT MEETING**

Any matters to report of a parochial nature not covered elsewhere in the agenda

DATE OF THE ANNUAL PARISH ASSEMBLY 17TH MAY 2017 IN RUISHTON VILLAGE HALL. 7.00PM

DATE OF THE PARISH COUNCIL MEETING 7TH JUNE 2017 IN RUISHTON VILLAGE HALL. PUBLIC QUESTION TIME.
7.30pm